

**SECRET**

(CLASSIFICATION)

63-2958

## OFFICE OF THE DIRECTOR

Action Memorandum No. 221

Date 9 April 1963

TO : Deputy Director/Intelligence  
Deputy Director/Plans  
Deputy Director/Research

SUBJECT : Reporting Leaks of Classified Information

REFERENCE:

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1. The DDCI has advised the Executive Committee that it is the responsibility of all personnel to advise the Office of Security of any leaks of classified information. The Office of Security in turn will refer such items to the USIB Security Committee which is under the chairmanship of the Deputy Director of Security. The purpose of the DDCI's instructions was to give assistance to the Office of Security which obviously is not able to read all intelligence publications, and all newspapers and periodicals, and then judge whether classified intelligence material is being given to the press. The DDCI also had in mind that there has been a general and progressive erosion of intelligence information with consequent damage to sources and methods.

2. While the purpose of this action memorandum is to <sup>3</sup>ask all supervisors to once again reinforce the requirements in our regulations, it is also to insure that all employees are advised that they can be of assistance in the matter of controlling leaks. <sup>3</sup>

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

Information copies: DD/S  
Comptroller  
General Counsel  
Inspector General

SUSPENSE DATE:

LBK:drm

Distribution: Addressees as noted above; 1-DCI; 1-DDCI; 1-ER; 1-ExDir

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